



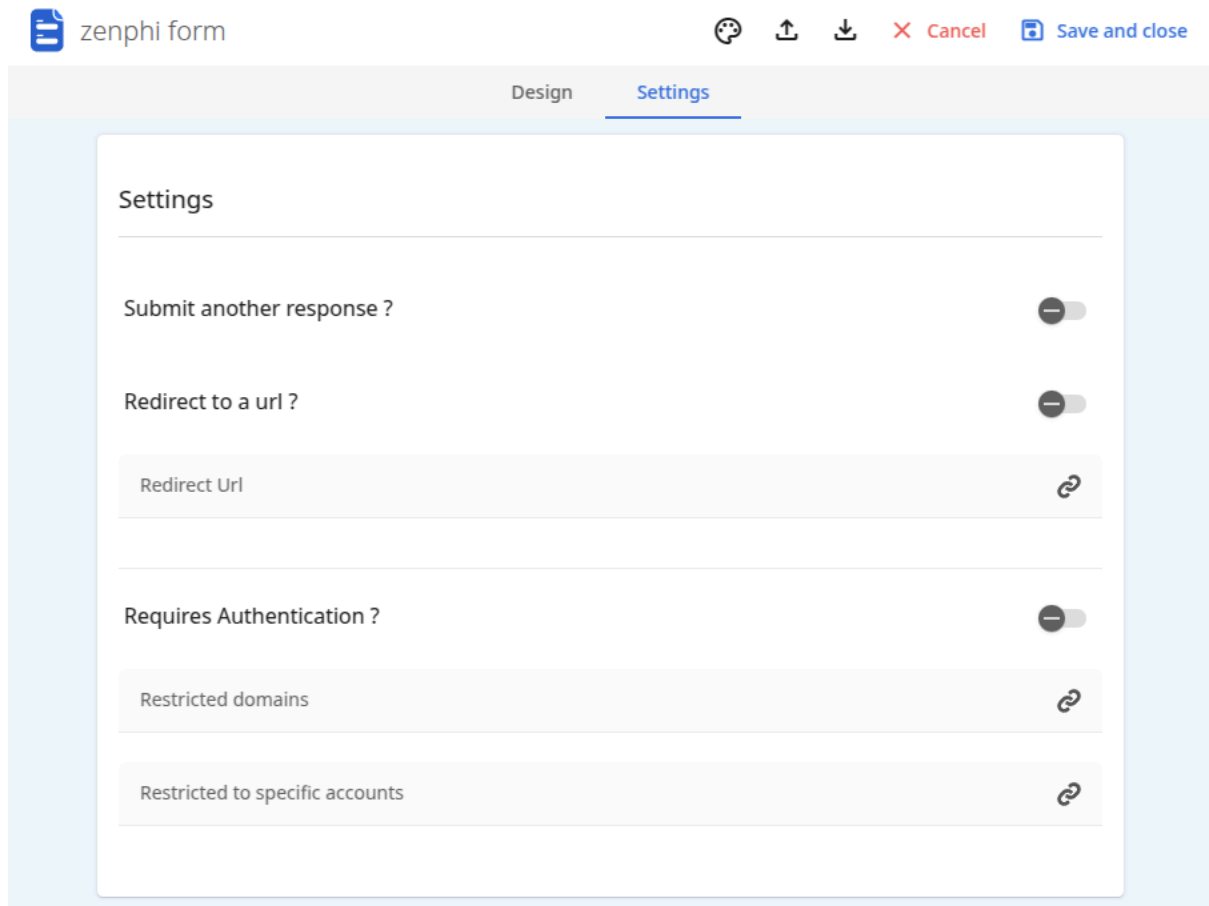
Zenphi Form Trigger Documentation

The **Zenphi Form submission trigger** is a feature in Zenphi that **starts a flow automatically when a new response is submitted to a Zenphi Form**. It allows you to automate various processes based on the data collected through your Zenphi Forms.

Here's a more detailed breakdown:

- **Trigger Activation:** The flow will begin the moment someone submits a response to the Zenphi Form that is linked to the trigger.
- **Configuration:** To set up the trigger, you typically need to:
 - Access the **Form builder** to create a Zenphi Form. The look and feel of the Zenphi Form builder is similar to Google Forms, with added formatting capabilities.

- The **Settings** page of the Form builder offers you to limit the scope to domain and even accounts.
- **Zenphi Forms vs. Google Forms:** While Zenphi Forms share a similar creation process to Google Forms, they offer additional benefits:
 - **Lookup Function:** Zenphi Forms have an additional "lookup function" that allows you to pull up records from a Zenphi table. When the table is updated, the form fields also reflect these changes automatically.
 - **Integration with Zenphi Flow:** Zenphi Forms integrate smoothly with your Zenphi Flows. They can be used as both a **trigger** to start a flow and as a **'Request Data' action** within a flow to collect information at any step.



zenphi form

Design Settings

Settings

Submit another response ? ☐

Redirect to a url ? ☐

Redirect Url [Link](#)

Requires Authentication ? ☐

Restricted domains [Link](#)

Restricted to specific accounts [Link](#)

- **Pre-filled Answers:** You can share Zenphi Forms with pre-filled answers using query string parameters in the form link.
- **Customisation:** You can customise the design of your Zenphi Form with headers and colour palettes to align with your brand. You can also add images to your questions and choose different question types.
- **Bonus Features:** Zenphi Forms have a few "bonus features designed to run with my effortlessly with our flow". This includes features like repeated sections, redirection URLs after submission, and the ability to insert images or pull data from Zenphi tables.
- **Signature Support:** Zenphi Forms support electronic signatures directly within the form.
- **Form Rules:** You can easily set up form rules to hide or display form fields for more control over form behaviour depending on choices made by the person filling the form.
- **Un-Publish a Published Zenphi form:**
 - When you **Unpublish your Flow**, the Form will become unavailable.
- **Deleting a Zenphi Form:**
 - To delete the Form, delete the Flow to which it belongs.
- **Saving a Zenphi Form** can be done using the **Export function** in the Form builder. To **import a form** is similarly imported from the same menu.

    Cancel  Save and close

To configure the trigger you have the following tabs available:

- The **Configuration** tab is where you configure the trigger:
 - **Form builder:** Use the Form builder to create a new form, import an existing form or save the form you have created.
 - **Publish the flow** first to get the form link.
- In the **Invocation tab** of the trigger configuration, you can copy the link to share and preview your form.
- The **Usages** tab allows viewing of flow actions that use the trigger's output.
- The **Conditional Run** tab lets you set rules for when the flow should be run, to avoid unnecessary executions. It can be based on the Initiator information or any of the fields filled out. It can also be used to verify data in Zenphi Vault, and run according to data there.

The **output** from the trigger will dynamically update based on the form fields in the Zenphi form, but will at a minimum offer the following information:

- **Initiator** - Initiator of the flow
 - **IP Address** - The IP address of the user
 - **Submit Time** - The time that user submits the form
 - **Email** - Authenticated user email
- **Form Data** - Request form data

Output Data (Tokens): When a Zenphi Form is submitted and triggers a flow, the data from the form responses becomes available for use in subsequent actions in the flow. You can use the token picker (represented by a chain icon) to insert dynamic data from the form questions into other actions

- **Use Cases:** The Zenphi Form submission trigger can be used for various purposes, such as:
 - Creating request events for your team.
 - Collecting data for any stage of your process.
 - Automating access request approvals.
 - Initiating employee onboarding processes.
 - Creating contact forms for websites.
 - Building workflows for IT support requests.

In summary, the **Zenphi Form submission trigger** is a powerful tool for initiating automated workflows in Zenphi whenever a user submits a response to a Zenphi Form. It offers enhanced functionality compared to standard forms and seamlessly integrates with the broader Zenphi automation platform.



Mikael Klambro

Egoiste Zenphi Application Consultant